



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, DECEMBER 15, 2025, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, December 15, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker	Lillie Feggins-Boone	Jenifer Freeman-Hite
Ashley Hardee	Gavin Honeycutt	Delores Luster
Carl Sasser, Jr.	Michael Smith	

B. Staff in Attendance

Keli Reekes, Town Manager	C. J. Dean, Dir. Municipal Services
Ryan Durham, Interim Chief of Police	Leanne Feather, Admin. Asst./Clerk
Kristine Martin, Human Resources Mgr.	Dahlis Morrow, Dir. of Fin. & Admin.

II. APPROVAL OF AGENDA

A motion was made by Councilor Luster, second by Councilor Hardee, to approve the agenda for December 15, 2025. The motion carried unanimously.

III. SPECIAL RECOGNITIONS: RETIREMENTS

A. Ricky Baskerville, Public Works: 31 Years of Services

Mayor Moody commended Mr. Baskerville for his 31 years of service to the Town, noting that during his tenure he served as a trash truck driver and worked with the street crew in maintaining vital infrastructure. Mr. Baskerville was presented with a plaque in recognition of his service.

B. Lt. Tony Solomon, Police Department: 27 Years of Service

Mayor Moody commended Lt. Solomon for his 27 years of service to the Town, noting the many accolades he achieved during his tenure with the Police Department. Lt. Solomon was presented with a plaque in recognition of his service.

IV. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizens addressed Council:

- **Wade Crowder** commended Town staff, expressed concerns regarding free speech at Town Council meetings, and addressed concerns related to the homeless population amid cold weather conditions.
- **Paul Duffer** expressed concerns regarding the cost of the Christmas lights in Centennial Park and the Town's process for addressing dilapidated properties.

Further discussion included Mayor Moody requesting that Town Manager Keli Reekes provide an update on Hometown Christmas festivities in her Town Manager's Report.

V. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

- November 10, 2025 Regular Meeting**
- November 10, 2025 Special Meeting**

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$700.00
Checking Accounts	\$864,920.34
Investments	\$30,931,834.86
Restricted/Committed Funds	\$2,596,755.11
Total of all Funds	\$34,394,210.31

A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Police Department Renovation Project Update

Mrs. Reekes reported that the Town contracted with Moseley Designs to prepare a proposal and site plan for renovating the former Workforce Center for use as the future South Hill Police Department. The total estimated project budget is \$10,071,203. Mrs. Reekes noted that while a detailed budget discussion will occur during the Town's FY27 budget process, staff is requesting authorization to proceed with the design phase, as funding for design is included in the current capital budget.

Further discussion by Town Council included Mrs. Reekes clarifying the Interim Chief's involvement in the process, as well as the pursuit of financing options and grant opportunities.

A motion was made by Councilor Luster, second by Councilor Sasser to authorize the Town Manager to proceed with the design phase of the South Hill Police Department renovation project. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

b. Resolution Approving Funding and Use Agreement

Mrs. Reekes reported that Town Council and the South Hill Community Development Association have been approached by the Lake Gaston Soccer Association (LGSA) regarding assistance with the development and improvement of LGSA-owned property known as the South Hill Soccer Complex, including potential public improvements. She noted that a draft Funding and Use Agreement is included in the agenda packet for Council's review and consideration.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee to adopt the resolution approving the use agreement with the South Hill Community Development Association, Inc. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

c. Hometown Christmas Updates

Mrs. Reekes reported that Hometown Christmas was successful and addressed previously expressed concerns regarding the cost of holiday lighting in Centennial Park. She noted that Town staff raised \$23,500 in five weeks and that the event resulted in a net cost of approximately \$24,000 to the Town. Mrs. Reekes also reported incidents of vandalism and theft at Centennial Park, including cut wires and stolen strands of Christmas lights.

Further discussion by Town Council included consideration of adding additional security cameras at Centennial Park and questions regarding restroom accessibility at the park.

2. Director of Municipal Services Report

a. Bulk Water Dispensing Station

Director of Municipal Services C. J. Dean reported that the Town received sealed bids for the Bulk Water Dispensing Station project. Concrete Foundations, Inc. submitted the lowest bid in the amount of \$95,000 for labor and materials, in accordance with the advertised Invitation for Bid. He noted that bids were quantity-priced to cover labor, materials, and installation of the new station. Additional bids were received from H.G. Reynolds Construction in the amount of \$139,046 and Smiley's Construction in the amount of \$189,000.

A motion was made by Councilor Hardee, second by Councilor Smith to award the Bulk Water Dispensing Station to Concrete Foundations, Inc. as submitted by sealed bids on December 2, 2025, in the amount of \$95,000, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye

Councilor Sasser – Aye

Councilor Smith – Aye

b. Parker Park Sewer Lift Station and Force Main

Mr. Dean reported that the Town received sealed bids for the Parker Park Sewer Lift Station and Force Main project. Smiley's Construction submitted the lowest bid in the amount of \$1,689,143.12 for labor and materials, in accordance with the advertised Invitation for Bid. He noted that bids were quantity-priced to cover labor, materials, and installation of the new water lines. Additional bids were received from H.G. Reynolds Construction in the amount of \$1,750,302 and Concrete Foundations, Inc. in the amount of \$3,084,923.

Further discussion by Town Council included Mr. Dean explaining that the current station is outdated and in need of replacement, and that the project is projected to begin in spring 2026 and last approximately 15 months.

A motion was made by Councilor Smith, second by Councilor Freeman-Hite to award the Parker Park sewer Lift Station and Force Main to Smiley's Construction as submitted by sealed bids on December 2, 2025, in the amount of \$ 1,689,143.12, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

C. Reports to Accept as Presented

For efficiency, the following reports for November 2025 were presented as a group to accept as presented.

1. Police Report

Interim Chief of Police Ryan Durham submitted the monthly police report. He reported there were 256 Activity incidents, 42 reportable criminal offenses, 642 calls for service, and \$10,270 in property recovered. Other miscellaneous items included 390 training hours and 70 warrants issued. Administrative news was shared.

2. Municipal Services Report

C. J. Dean submitted the Municipal Services report on the following:

- Water leak repairs, leaf collection, and Christmas decoration efforts.
- Projects under construction.
- Easement acquisition efforts.

3. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report on the following:

- Hometown Christmas efforts in Centennial Park.
- Parker Park light installation to begin soon.
- Continued planning for Town Hall renovations.

- Landscaping updates at Library and Market Square.
- Light repairs at Shalag Industry.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	48
Permits Issued	24
Fees Collected	\$24,586.89
UEZ Exemption	\$0
Rehab Exemption	\$0
General Exemption	\$123.42
Work Value	\$7,251,437

There were no new business licenses issued in November.

c. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report on the following:

- Working with local property owners utilizing Town incentives.
- Continued efforts for new business recruitment.
- Hometown Christmas planning efforts.

6. Human Resources Report

Kristine Martin submitted the Human Resources report on the following:

- Mock Virginia Occupational Safety & Health inspection.
- Retirement of Lt. Tony Solomon of the Police Department.
- Recruitment efforts in Parks, Public Works, and Waste Water.

A motion was made by Councilor Feggins-Boone, second by Councilor Luster to approve the reports as presented. The motion carried unanimously.

VI. APPOINTMENTS

A. South Hill Community Development Association

Mayor Moody reported that L.J. Dornak's term on the Community Development Association will expire on December 31, 2025, and Mr. Dornak has declined to seek reappointment. He further reported that Ashley Lipscomb has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029. Mayor Moody also reported that Tammy Manning's term on the Community Development Association will expire on December 31, 2025, and that Mrs. Manning has declined to seek reappointment. Deborah Gosney has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee to approve the appointments of Ashley Lipscomb and Deborah Gosney to the Community Development Association for four-year terms beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

B. South Hill Industrial Development Authority

Mayor Moody reported that Tyler Howerton has resigned from the Industrial Development Authority. He further reported that Alyssa Harper-Hayes has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

Further discussion included Vice Mayor Honeycutt raising concerns regarding Mrs. Harper-Hayes's status as a realtor. Mrs. Reekes assured Council that Mrs. Harper-Hayes will abstain from any votes involving real estate transactions.

A motion was made by Councilor Figgins-Boone, second by Councilor Hardee to approve the appointment of Alyssa Harper-Hayes to the Industrial Development Authority for a four-year term beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

C. Southside Planning District Commission

Mayor Moody reported that Kim Callis's term on the Southside Planning District Commission will expire on December 31, 2025, and that Mr. Callis has declined to seek reappointment. He further reported that Town Manager Keli Reekes has agreed to serve a four-year term beginning January 1, 2026, and ending December 31, 2029.

A motion was made by Councilor Figgins-Boone, second by Councilor Hardee to approve the appointment of Town Manager Keli Reekes to the Southside Planning District Commission for a four-year term beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

D. Roanoke River Rails to Trails

Mayor Moody reported that C. J. Dean's annual term on the Roanoke River Rails-to-Trails Committee will expire on December 31, 2025, and that Mr. Dean has agreed to serve an additional one-year term beginning January 1, 2026, and ending December 31, 2026.

A motion was made by Councilor Sasser, second by Councilor Luster to approve the reappointment of C.J. Dean to the Roanoke River Rails-to-Trails Committee for a one-year term beginning January 1, 2026, and ending December 31, 2026. The motion carried unanimously.

E. South Hill Planning Commission

Mayor Moody reported that Tammy Manning's term on the South Hill Planning Commission will expire on December 31, 2025, and that Mrs. Manning has agreed to serve an additional four-year term beginning January 1, 2026, and ending December 31, 2029. He also reported that Mike Sparkman's term on the South Hill Planning Commission will expire on December 31, 2025, and that Mr. Sparkman has agreed to serve an additional four-year term beginning January 1, 2026, and ending December 31, 2029.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee to approve the reappointments of Tammy Manning and Mike Sparkman to the South Hill Planning

Commission for four-year terms beginning January 1, 2026, and ending December 31, 2029. The motion carried unanimously.

VII. OTHER BUSINESS

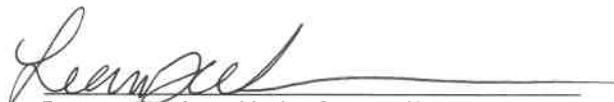
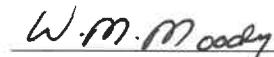
Discussion included several Councilors commending Town staff for their work on Hometown Christmas on short notice, and Mayor Moody sharing a holiday message.

VIII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:46 p.m.

VALIDATION

Minutes approved this 12th day of January, 2026.


Leanne Feather, Clerk of Council
W.M. Moody, Mayor

**A RESOLUTION APPROVING USE AGREEMENT WITH SOUTH HILL
COMMUNITY DEVELOPMENT ASSOCIATION, INC.**

WHEREAS, the Town Council (the "Town Council") of the Town of South Hill, Virginia (the "Town") and the South Hill Community Development Association, Inc. (the "CDA") have been approached by the Lake Gaston Soccer Association ("LGSA") to help facilitate the development and improvement of the property owned by LGSA known as the South Hill Soccer Complex (the "Facility"), including potential public improvements around the Facility; and

WHEREAS, there has been presented to this meeting a form of Property Funding and Use Agreement (the "Use Agreement") between the Town and the CDA to help facilitate funding the Facility and such improvements;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council that the approval and execution of such Use Agreement by the Town is hereby found and declared to be in the best interests of the Town and its citizens, and the Mayor, Town Manager, attorney for the Town and other Town representatives are hereby authorized and directed to take such action as they deem necessary or proper to execute such Use Agreement plus such other agreements and certificates, including a license or similar agreement relating to the use of the Facilities as either the Mayor or Town Manager deems necessary to implement the purposes and intents of this resolution.

This Resolution shall take effect immediately.

Adopted this 15th day of December, 2025.

ADOPTED at a regular meeting of Council this 15th day of December, 2025, the roll call vote being as follows:

	VOTING AYE	VOTING NAY	ABSENT
Randy Crocker	✓	_____	_____
Lillie Feggins-Boone	✓	_____	_____
Jenifer Freeman-Hite	✓	_____	_____
Ashley C. Hardee	✓	_____	_____
Gavin Honeycutt	✓	_____	_____
Delores Luster	✓	_____	_____
Carl L. Sasser, Jr.	✓	_____	_____
Michael Smith	✓	_____	_____

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly convened meeting of Town Council for the Town of South Hill, Virginia, on the 15th day of December, 2025, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: W. M. Moody

W. M. Moody, Mayor

ATTEST:

Leanne Feather

Leanne Feather, Town Clerk